



VAN RIEBEECKSHOF VALLEY NON-PROFIT COMPANY (VRHV NPC)

CHAIRMAN'S REPORT

SEPTEMBER 2020

1. REPORTING PERIOD

This chairman's report covers the period of 22 August 2019 to 17 September 2020

2. OFFICE BEARERS

Chairman:	Werner Greeff
Directors:	Gideon Brand (Operations), Anita Vos (Security) Emil Scheepers (Environment) Hentie Gericke (Financial)
Resigned:	Richard Wooldridge (PVRA) Estee Louw (Communications & Social responsibility)

3. INTRODUCTION

The Directors manage and control the business affairs of the Van Riebeeckshof Valley NPC in accordance with the Business plan and MOI. Quarterly Director meetings and frequent email and telephone communication between Directors encourage an environment where challenges are addressed, and projects are initiated and executed. The committee also regularly communicates with other interested parties and service providers to facilitate close co-operation in the interest of all members.

After inception and inaugural AGM on 15 August 2020 a new board was elected, the business plan and MOI accepted and we could start with the business of the VRH VALLEY NPC and getting the necessary structures in place as foundation for future activities.

Unfortunately the Protea Valley Rate Payers Association had resigned from the membership to the NPC as they could not afford the membership levies due to financial constraints with their funding model but they remain as sub-committee members regarding environmental matters and are still frequently communicated with and participate to projects on an ad hoc basis on an agreed 20% contribution as participation ratio.

The current member areas of the VRH VALLEY NPC are Van Riebeeckshof MHOA, Oude Westhof MHOA, Kanonberg HOA, Welgedacht HOA and De Uitkijk HOA whose member contributions fund the activities of the Company.

4. COMMUNICATION

The Directors keep the members informed through frequent email communication between each other. I am convinced however that quarterly newsletters will increase the awareness of the state of affairs and happenings in VRH Valley which reduces the need of members to make enquiries. We are currently in the process of compiling the first newsletter for circulation to members and upload to website during September 2020.

Our website www.valleynpc.co.za is also a source of good and relevant information and the platform can also be used for upload and downloading relevant documents like the business plan, MOI and AGM minutes and other relevant documents. The website also has a functionality through which members can communicate with the Managing Agents and if an enquiry is received it is immediately channeled to the relevant Director to handle.

5. SECURITY

Security of the VRH Valley area is a core priority of the VRH VALLEY NPC and a substantial part of our funds are used for that purpose as is evident in our financial statements and budget.

The Majik Forest is monitored by CCTV cameras in conjunction with CNI and which monitoring costs are paid for by the VRH VALLEY NPC.

The Automatic Number Plate Recognition camera system is now also installed in Van Riebeeckshof Road in both directions and is now fully operational. It will be frequently tested and cameras are on a service agreement for maintenance thereof. The Wi-Fi communication systems are through a High Site that the VRH VALLEY NPC paid for installation and are maintained by us and will be realigned by service agents every three months. The cameras are connected for monitoring to Welgemoed Safe control room and the monitoring costs are also paid for by the VRH VALLEY NPC.

The system works very well in all other areas installed and we are confident that it will prove to be a very effective deterrent and tool in catching criminals active in our area.

In order to effectively manage the security of the Valley NPC Area a subcommittee was formed and Anita Vos appointed as chairperson under her security portfolio and I include below more details of their activities.

Meetings and Members

Meetings were held on 10 October and 19 November 2019, and 11 February 2020 before Lockdown. A project meeting (cameras in Van Riebeeckshof Rd) was held on 2 July 2020.

Sub-committee members:

Anita Vos (Chair)	VRHV NPC Director (Welgedacht)
Gideon Brand	VRHV NPC Director (De Uitkijk)
Morne Viljoen	Oude Westhof
Tracy Kriek	Oude Westhof

Andre van Blommenstein	Van Riebeeckshof
Robert de Vries	Protea Valley
Betsie Kruger	Barinor
Johan Von Waltsleben	D'Aria and surrounding farms
Jacques Lotz	Welgedacht

Public Safety and co-ordination responsibilities

Liaison and co-ordination of security efforts - utilise the Ward 70 security WhatsApp group as the main source of communication; member areas to continue with their own security arrangements and agreements; the current system in place already leads to all areas getting involved as necessary to assist with incidents.

Liaison with neighbouring safety and security role players – VRHV NPC is represented at Bellville SAPS CPF by Robert de Vries; Durbanville SAPS CPF contact was established by Andre van Blommenstein; the inclusion of Barinor and D'Aria and surrounding farms representatives on committee established the communication with these role players.

Majic Forest (MF)

A walk-through inspection was done (Nov 2019) – MF was found to be clear of vagrants with no evidence of sleeping arrangements or movements in previously identified sleeping areas. The Rangers are currently contracted for the MF until June 2021. Rubble was removed from the area next to the Eskom sub-station in July.

Cameras in Van Riebeeckshof Rd

LPR (licence plate recognition) and overview cameras are now installed by the NPC at the entrance to our area on Van Riebeeckshof Rd. This VRHV NPC project also included the installation of a communication high site to route camera feeds to Welgemoedsafe for monitoring. This will supplement the camera monitoring already in place by the member areas and improve information available for response and tracing of wanted vehicles.

6. ENVIRONMENT

Following the structuring of the Environment Committee, Emil Scheepers was allocated the responsibility to act as Chairperson of this Board Committee. The following meetings were held:

- On 6th February 2020, an inaugural meeting was held where the following members were introduced:
 - Gideon Brand – De Uitkijk;
 - Marietjie van Rensburg – Van Riebeeckshof;
 - Heinrich Priem – Oude Westhof; and
 - Kevin Stasch – Protea Valley
 - City Councillor Andrea Crous attended as a guest.

At the meeting, a 3-year plan was discussed, and priorities indicated. The plan was approved by the NPC Board.

- At an NPC Board meeting held on 20th June 2020 a change in approach to managing the contractors supporting the Environment Committee was approved. The Welgedacht HOA would no longer provide services (unless specifically contracted to do so). Independent contractors would be used to provide a top-up service to those provided by the City of Cape Town. Notwithstanding Protea Valley Ratepayers Association withdrawal from the NPC, they retain representation on the Committee for ad hoc projects that they are involved in.
- On 23 July 2020, a follow-up meeting was held, and the committee was expanded to include the following members:
 - Estee Louw ;
 - Nelia Bayly; and
 - Chrystal Zietsman.

STRATEGIC FOCUS

The Environment Committee's strategic vision is to develop the Van Riebeeckshof Valley into the prime living environment in the northern area of the City of Cape Town. To achieve this, the following approach is followed:

- The Van Riebeeckshof Valley NPC provides a top-up service to the environmental service provided by the City of Cape Town (CoCT) in instances where unsatisfactory service delivery is experienced that compromises the strategic vision.
- A focus is placed on addressing irritants that relate to the neatness of the environment to counter a community perception of environmental decline; and
- The enhancement of the existing natural assets within the VRHV environment that could have a significant impact within limited financial budget constraints.

The following initiatives were launched in support of this approach:

- A contractor has been appointed on a 3-month trial basis to pick up littering along the perimeter of Van Riebeeckshof on a bi-weekly basis. The focus is on "hotspots" – e.g. taxi stops.
- Damaged panels of the Majik Forest perimeter fence have been replaced.

At an Environment Committee meeting an approach of focus-teams were approved to allocate responsibility to teams (forming part of the Environment Committee) for the following areas:

Team	Area of responsibility	Team members
1.	Majik Forest	Estee Louw & Emil Scheepers
2.	Riesling Park	Nelia Baily & Heinrich Priem
3.	Van Riebeeckshof Road perimeter	Kevin Stasch & Emil Scheepers
4..	Tree-planting initiative	Crystal Zietsman & Marietjie van Rensburg
5.	Vleiland	Gideon Brand & Emil Scheepers

CURRENT PRIORITIES

Based on the 3-year development plan, the following priorities are receiving attention:

- **Majik Forest** – Close liaison with COCT to clear unwanted vegetation and maintain existing facilities.
- **Riesling Park** – Working with a new contractor appointed to maintain the area.
- **Van Riebeeckshof Road** – Monitoring that littering is cleared as contracted and weeds on road traffic islands managed.
- **Tree-planting** – Planning to plant and maintain trees that could be provided by the COCT.
- **Vleiland** – Liaising with the Vleiland Committee to find a solution to the general maintenance of the area.

7. MANAGING AGENT

The Welgedacht HOA Managing agents were appointed as managing agents initially by the founding directors to assist the fledgling Company with its administration, but as the year progressed the business model envisaged in the beginning had been changed by Directors to be more contractor service delivery orientated which negated some of the original intended services undertaken by WHOA Managing agents and as such the directors had moved the managing of the administration over to Nolands Incorporated beginning of August 2020.

Nolands Incorporated as our newly appointed Managing Agent handles all administrative matters of the VRH VALLEY NPC. We are satisfied with the service level and the collaboration between the VRH VALLEY NPC and Nolands and have contracted with them for a year period from 1 August 2020 to end July 2021.

We thank WHOA Managing Agents for assisting with the start up and the role they had during the initial period.

8. FINANCES

The audited Annual Financial Statements and budget will be discussed in detail at the AGM. The financial management is in accordance acceptable auditing and accounting practices and handled by the managing agents who are themselves Auditors and who monthly report to the Directors regarding the income and expenses and balances in accounts.

We have strict financial controls in place regarding payments that can be made from our accounts and the managing agents also deliver a monthly financial report and balance sheet to the directors.

The current R20.00 per resident count of members will remain for the following financial year but it is inevitable that this startup levy contribution will definitely have to increase as the VRH VALLEY NPC is envisaged to top up more and more of City of Cape Town's services that are not delivered or delivered up to acceptable standards.

9. ACKNOWLEDGEMENTS

VRH Valley NPC aims to be an example to other areas as to how ordinary citizens can contribute towards their own area's upliftment and ensure that the standard of services delivered by City of Cape Town departments remain accountable to the tax payer base represented by the VRH Valley NPC area. We are non-political and un-affiliated to any political party and deliver a top-up service and our mission is still to interact with Council and ensure effective management of public open spaces and service delivery in the geographical area.

This can only be achieved through a well-functioning board of directors and good relations between management, directors, members and Council.

Therefore, my acknowledgement and sincere appreciation goes to the Directors for their selfless service and commitment to the VRH VALLEY NPC. A lot of precious private time is sacrificed and offered by the individuals to ensure the management of the affairs of VRH VALLEY NPC and to assist in making our geographical area a sought after, pleasing and safe one to live in.

Our managing agents diligently and efficiently perform the tasks of day to day management which also contributes greatly towards the stability of our association and I thank you for your services.

Werner Greeff
CHAIRMAN 2020