



VAN RIEBEECKSHOF VALLEY NPC

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE OUDE WESTHOF RETIREMENT VILLAGE CLUBHOUSE AT 18H00 ON 19 SEPTEMBER 2023

Present:

Mrs. Ronel Retief
Mrs. Shelley Williams
Mrs. Nicolene van Niekerk
Mrs. Chrystal Zietsman
Mrs. Robyn Viljoen

Anel Van Wyk – representing Nolands

Apologies:

Mrs. Monique Bester

1. Welcome

The Chairperson, Ronel Retief, welcomed everyone present.

She then presented a brief summary of the role of the VRH Valley NPC for the sake of the new member present.

2. Quorum confirmation

As a quorum was present the meeting was duly constituted and could proceed.

3. Confirmation of the minutes of the previous Annual General Meeting held on 30 August 2022

The members present approved the minutes of the previous AGM.

Proposed: Nicolene van Niekerk

Seconded: Robyn Viljoen

4. Chairperson's Report

The Chairperson's report prepared by Ronel Retief had been circulated and was discussed in the meeting. She highlighted that the main focus of the VRH Valley NPC is security and environment.

She then thanked all the directors who served in the last year for all their time and hard work to make the VRH Valley NPC a success.



The resignation of the following directors was noted:

Mrs. Ronel Retief

Mrs. Chrystal Zietsman

5. Approval of the Audited Financial Statements for the year ended 30 June 2023

The Annual Financial Statements which had been approved by the directors, were tabled for discussion. It was noted that a surplus of R8,590 was generated for the year.

Accumulated reserves of R236,539 will be carried forward to the new financial year.

Proposed: Nicolene van Niekerk

Seconded: Robyn Viljoen

6. Approval of the budgeted Income and Expenditure for the financial year ending 30 June 2024

The budget which had been approved by the directors was tabled for discussion.

Proposed: Nicolene van Niekerk

Seconded: Robyn Viljoen

7. Approval of annual business plan

The principles of the business plan remain and the company's 4 programs remain the same.

The following changes that were made were highlighted:

- The Van Riebeeckshof Valley NPC became a member of the Tygerberg Wetlands Association (TWA) and the Tygerberg Wetlands Association became a member of the Van Riebeeckshof Valley NPC. This is not a financial partnership. The TWA will have a dedicated member on the Valley NPC Board of Trustees and the NPC will designate a trustee to TWA.
- The directors will be allowed to serve a 3 year term instead of 2 years.
- Members can nominate a second person to serve on the board of directors. Each member will still only have one vote.
- Two extra portfolios were created being the Majik Forest and Tygerberg Wetlands.

Proposed: Nicolene van Niekerk

Seconded: Robyn Viljoen

8. Appointment of auditors for the year ending 30 June 2024

The appointment of auditors, IJ Smith & Co, was confirmed.

Proposed: Nicolene van Niekerk

Seconded: Robyn Viljoen

9. Resolutions

The following resolutions were approved and signed.

- Approval of the minutes of the Annual General Meeting held on 30 August 2022
- Approval of the Audited Financial Statements for the year ended 30 June 2023
- Approval of the budgeted Income and Expenditure for the financial year ending



30 June 2024

- Approval of the amended annual business plan
- Appointment of auditors for the year ending 30 June 2024
- Approval of the amendment of the Memorandum of Incorporation Clause 12.1.4 (Extension of the term of Directors)

10. Election of new directors

The following directors were nominated and duly elected:

Nelia Orlandi – nominated by Kanonberg HOA

Robyn Viljoen – nominated by Oude Westhof Masters HOA

Nicolene van Niekerk – nominated by Van Riebeeckshof Masters HOA

Emil Scheepers – nominated by Van Riebeeckshof Masters HOA

Shelley Williams – nominated by De Uitkijk HOA

Wim de Klerk – nominated by Welgedacht HOA

Anel Botha - Tygerberg Wetlands Association

11. Closure

As there was no further business to be discussed, the meeting closed at 19h15.