

# VAN RIEBEECKSHOF VALLEY

NON-PROFIT COMPANY



## MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE OUDE WESTHOF RETIREMENT VILLAGE CLUBHOUSE AT 18H00 ON 02 OCTOBER 2025

### **Present:**

#### Directors:

Mr. Emil Scheepers

Mrs. Robyn Viljoen

Mrs. Anel Botha

Mrs. Nelia Orlandi

Mrs. Nicolene van Niekerk

Anel Van Wyk – representing Nolands

#### Guest:

Mr. Arndt Mittendorf (Welgemoed Safe)

Mrs. Monique du Toit (Protea Valley Residents Association)

Mrs. Ronel Viljoen (Ward Councillor)

Mrs. Christine Tubb (de Uitkijk HOA)

Ms. Marlene Janse van Vuuren (Van Riebeeckshof Masters HOA)

### **Apologies:**

Mr. Thornton le Roux

### **1. Welcome**

The Chairperson, Nelia Orlandi, welcomed everyone present.

### **2. Quorum confirmation**

As a quorum was present the meeting was duly constituted and could proceed.

### **3. Confirmation of the minutes of the previous Annual General Meeting held on 17 October 2024.**

The members present approved the minutes of the previous AGM.

Proposed: Emil Scheepers

Seconded: Nicolene van Niekerk

### **4. Chairperson's Report**

The Chairperson's report, prepared by Mrs. Nelia Orlandi, was circulated prior to the meeting and discussed. (See separate document: 2025 Chairperson's Report.)

It was noted that Welgedacht HOA had made R90 000 available in their budget for NPC projects. Two project proposals, including quotations, were submitted to Welgedacht HOA:

- an environmental project for the beautification of a traffic island, and

- a security project for the installation of an additional camera.

Welgedacht HOA advised that they would prefer to use the funds to plant more trees. Following an informal meeting between Mr. E Scheepers and Mr. V Whitson (Welgedacht HOA), Mr. Whitson made the proposal, and it was agreed that a formal proposal would be made to VRHV-NPC for comment. This has yet to be received. However, informally, Welgedacht has made enquiries from the COCT whether Pin-oak Trees were available from the COCT nursery. Concerns were raised regarding this proposal, as the suggested trees are not suitable for the area and will incur ongoing maintenance costs. This will be communicated to Welgedacht HOA on receipt of their proposal.

Mr. Emil Scheepers advised that quotations had been requested from other service providers for environmental services. After due consideration, it was agreed to proceed with Eden Landscaping and Evergreen Trees.

The following resignations were noted:

Mrs. Nicolene van Niekerk

Mrs. Robyn Viljoen

#### **5. Approval of the Audited Financial Statements for the year ended 30 June 2025**

The audited Annual Financial Statements, previously approved by the directors, were tabled for discussion.

It was noted that the financial year ended with a surplus of R12 974, and accumulated reserves of R294 341 will be carried forward to the new financial year.

Proposed: Nicolene van Niekerk

Seconded: Emil Scheepers

#### **6. Approval of the budgeted Income and Expenditure for the financial year ending 30 June 2026**

The budget, previously approved by the directors, was tabled for discussion. With no objections raised, the budget was approved.

Proposed: Emil Scheepers

Seconded: Nicolene van Niekerk

#### **7. Approval of annual business plan**

The principles of the business plan remain unchanged, with the company's four focus programs continuing as before.

Proposed: Emil Scheepers

Seconded: Nicolene van Niekerk

#### **8. Appointment of auditors for the year ending 30 June 2026**

The 2025 audit was conducted by IJ Smith & Co. Owing to the efficient service received, it was agreed to reappoint IJ Smith & Co. for the 2026 audit, although alternative quotations will also be considered.

Proposed: Emil Scheepers

Seconded: Nicolene van Niekerk

#### **9. Resolutions**

The following resolutions were approved and signed.

- Approval of the Audited Financial Statements for the year ended 30 June 2025
- Approval of the appointment of the Auditor for the year ended 30 June 2026
- Approval of the Annual Business Plan for the year ended 30 June 2026
- Approval of the Budget for the year ended 30 June 2026

#### **10. Election of new directors**

The following directors were nominated and duly elected:

Nelia Orlandi – nominated by Kanonberg HOA  
 Thornton le Roux – nominated by Oude Westhof Masters HOA  
 Marlene Janse van Vuuren – nominated by Van Riebeeckshof Masters HOA  
 Emil Scheepers – nominated by Van Riebeeckshof Masters HOA  
 Christine Tubb – nominated by De Uitkijk HOA  
 Anel Botha - Tygerberg Wetlands Association

#### **11. General**

The directors were thanked for their time and effort in ensuring the smooth operation of the Van Riebeeckshof Valley NPC.

Special thanks were extended to service providers who consistently go above and beyond their service level agreements:

- Eden Landscaping
- Evergreen Trees
- Welgemoed CID
- Nolands Tyg Inc
- Hemchem
- Mrs. Ronel Viljoen as City Councillor

#### **12. Closure**

As there was no further business to be discussed, the meeting closed at 18h07.